

| BYLAW NO. 581 | |
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| Bylaw name: | Regional District Bylaw Compliance Delegation of Authority Bylaw No. 108, 2010, Amendment No. 1 |
| Participants: | All |
| Purpose: | To make administrative amendments to reflect current titles of the individuals holding relevant positions within the Comox Valley Regional District |
| Amends bylaw: | 108 |
| Repeals bylaw: | N/A |
| Staff contact: | James Warren, General Manager of Corporate Services |

| STATUS | |
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| Committee approval: | Committee of the Whole, May 14, 2019: THAT the board consider granting readings to Comox Valley Regional District Bylaw Compliance Delegation of Authority Bylaw No. 108, 2010, Amendment No. 2, as outlined in the staff report dated May 8, 2019 |
| 1st & 2nd readings: | |
| 3rd reading: | |
| Ministry approval: | N/A |
| Final adoption: | |

COMOX VALLEY REGIONAL DISTRICT

BYLAW NO. 581

A bylaw to make administrative amendments to reflect current titles of the individuals holding relevant positions within the Comox Valley Regional District.

WHEREAS under sections 176(1)(e) of the *Local Government Act* the board may, by bylaw, delegate its authority to enforce regional district bylaws to its compliance officers and other employees certain powers, duties and functions;

AND WHEREAS the board of the Comox Valley Regional District wishes to update the bylaw to reflect the current titles of Comox Valley Regional District officers and employees holding delegated powers, duties and functions to enforce its bylaws;

NOW THEREFORE the board of the Comox Valley Regional District in open meeting assembled hereby enacts as follows:

Amendment:

1. Bylaw No. 108 being “Comox Valley Regional District Bylaw Compliance Delegation of Authority Bylaw No. 108, 2010.” is hereby amended by:

a. Replacing the definition for the Bylaw Compliance Officer under section 2(b) which reads as follows:

“Bylaw Compliance Officer means the general manager of public affairs and information systems, and/or the general manager of property services, community services and/or the manager of bylaw compliance and special investigations or their delegates, including peace officers.”

with the following:

“Bylaw Compliance Officer means the General Manager of Planning and Development Services, and/or the Senior Manager of Planning and Protective Services, and/or the General Manager of Engineering Services and/or the Manager of Bylaw Compliance or their delegates, including peace officers.”

b. Replacing the definition for Chief administrative officer (CAO) under section 2(c), which reads as follows:

“Chief administrative officer (CAO) means the officer of the regional district assigned chief administrative officer responsibility under section 197 of the *Local Government Act*.”

With the following:

“Chief administrative officer (CAO) means the officer of the regional district assigned chief

administrative officer responsibility under section 235 of the *Local Government Act*."

c. Replacing section 5, which reads:

"Administration of Bylaws

5. The responsibilities of administering the enforcement activities of a regional district bylaw are delegated as follows:
 - a) the general manager of property services shall oversee the manager of building services or building inspectors who shall administer the enforcement of the regional district building bylaws;
 - b) the general manager of property services shall oversee the manager of water services who shall administer the Comox Valley water conservation bylaw, the general manager of public affairs and information systems shall oversee the manager of bylaw compliance and special investigations or the bylaw compliance officers who shall be responsible to administer the enforcement of the Comox Valley water conservation bylaw;
 - c) the general manager of public affairs and information systems shall oversee the manager of bylaw compliance and special investigations or the bylaw compliance officers who shall be responsible to administer the enforcement of regional district zoning bylaws and other regulatory bylaws;
 - d) the general manager of public affairs and information systems shall oversee the manager of bylaw compliance and special investigations or the bylaw compliance officers or agents who shall be responsible for the enforcement of the regional district animal control bylaw and parks regulations bylaw;
 - e) the general manager of community services shall oversee the manager of fire services who shall oversee the fire chief, or deputy fire chief, or their delegates as appointed from time to time in writing who shall administer the enforcement of the regional district fire control bylaws.
 - f) the chief administrative officer shall oversee direct enforcement action relating to voluntary compliance and quasi-criminal proceedings in provincial court."

with the following:

"Administration of Bylaws

5. The responsibilities of administering the enforcement activities of a regional district bylaw are delegated as follows:
 - a) the General Manager of Planning and Development Services shall oversee the Manager of Building Services or Building Inspectors who shall administer the enforcement of the regional district building bylaws;
 - b) the General Manager of Engineering Services shall oversee the Manager of Water Services who shall administer the enforcement of the Comox Valley Water Conservation Bylaw;
 - c) the General Manager of Planning and Development Services and Senior Manager of Planning and Protective Services shall oversee the Manager of Bylaw Compliance or

- the Bylaw Compliance Officers who shall be responsible to administer the enforcement of regional district zoning bylaws and other regulatory bylaws;
- d) the General Manager of Planning and Development Services and Senior Manager of Planning and Protective Services shall oversee the Manager of Bylaw Compliance or the Bylaw Compliance Officers or agents who shall be responsible for the enforcement of the regional district animal control bylaw and parks regulations bylaw;
 - e) the General Manager of Community Services shall oversee the Manager of Fire Services who shall oversee the Fire Chief, or Deputy Fire Chief, or their delegates as appointed from time to time in writing who shall administer the enforcement of the regional district fire control and regulation bylaws;
 - f) the Chief Administrative Officer shall oversee direct enforcement action relating to voluntary compliance and quasi-criminal proceedings in provincial court."

Citation

2. This Bylaw No. 581 may be cited for all purposes as "Comox Valley Regional District Bylaw Compliance Delegation of Authority Bylaw No. 108, 2010, Amendment No. 1"

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| Read a first and second time this | day of | 2019. |
| Read a third time this | day of | 2019. |
| Adopted this | day of | 2019. |

Chair

Corporate Legislative Officer

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 581 being "Comox Valley Regional District Bylaw Compliance Delegation of Authority Bylaw No. 108, 2010, Amendment No. 1" as adopted by the board of the Comox Valley Regional District on the ____ day of _____ 2019.

Corporate Legislative Officer